



The Public Schools of Brookline
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V. James Marini, Ed. D.
Interim Superintendent

TO: School Committee
FROM: Jim Marini, Interim Superintendent
DATE: November 12, 2020
RE: Budget Guidelines for Review

As we begin the process of creating a district budget for FY22, we are acutely aware that available funds are projected to be reduced from the present budget. The creation of budget guidelines that clearly reflect the district's priorities, goals, vision and mission are a critical piece of the budget development process. These guidelines will enable us to review all spending proposals through a shared lens and will guide us as we make difficult and important choices. We will have to maintain a relentless focus on our priorities, and clear budget guidelines will allow us to do so.

Below are proposed budget guidelines for your review and consideration:

- Mission/Vision Statement
- Meet all contractual obligations
 - Personnel contracts
 - State and Federal mandates
 - Contract services
 - Transportation
 - Technology (leases, licensing)
- Support Special Education requirements
 - Contracted services
 - Out of district tuitions
 - Transportation
- Adhere to class size guidelines
- Support efforts regarding staff diversity, equity, and inclusion
- Maintain breadth of program to include fine and performing arts, physical education, and world language
- Support the implementation of the new math program
- Support professional development